



Thomas Dale High School Band Boosters

Agenda for 8/5/2008 meeting (7:00 PM)

- I. Meeting Called To Order
- II. Review of Minutes from June Meeting
- III. Officer \ Committee Chair Introductions
- IV. Officer Reports
 - a. Treasurer, Penny Crampton
 - b. Vice President, Tommy Poarch
 - c. President, Sherri Williams
 - d. Secretary, Jennelle Traylor
- V. Committee Chair Reports
 - a. **50/50 – Chair Needed**
 - b. All County Band Night, Tami Schoepflin – Sherri to Report
 - c. Chaperones—Joe Lewis
 - d. Concessions, Sue Cox – Chair; Anne Wilson – Co-Chair and Volunteer Coordinator; Alan Clemmons--Grill and Equipment, Marianne Mazzio, Food Procurement/Ordering/Ice Deliver
 - e. Fruit Sale, Jennelle Traylor
 - f. **Hospitality – Chair Needed**
 - i. **Note: Concessions volunteered to manage Parent Preview. Leaving only Freshman Orientation, and Awards Night to be coordinated.**
 - g. Photography/Film/Web, Cliff Cole
 - h. Pit Crew, Wayne Traylor
 - i. **Publicity (PR) – Chair Needed**
 - j. **Spirit Wear – Deplete Inventory, and then?...**
 - k. Tag Day, Kathy Edwards 9/13
 - l. Uniforms, Sonia Figueroa
 - m. Volunteers, Tami Schoepflin
 - n. **Ways and Means – Chair Needed**
- VI. Old Business
 - a. Liability Insurance (Due end of August – Tami)
 - b. Parent Handbook – Incorporating Committee Charge and Guidelines? – See March minutes.
 - c. Laptop – Mr Holley, cost through the County?
 - d. Uniforms – Update
 - i. Funding
 1. District Improvement Fund – Dave Holley?
 2. Tag Day
 - ii. Deadlines
 - e. Calendars
- VII. New Business
 - a. Meeting Dates – 1st Tuesday of Each Month (update Bylaws)
 - i. General Meeting 7:00 – 8:30
 - ii. Board 8:30 – 9:00
 - b. Event Budgeting and Planning
 - c. Procurement and Expenses



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- i. Approvals Needed in Advance
 - ii. Create Expense Form and Guidelines *see exhibit A
 - iii. SAMS – Gift Cards?
 - iv. School Credit Card (Dave Holley)?
 - d. Tax ID renewal application
 - e. Freezer – Discarded in Error – File loss for Replacement?
 - f. Documenting Band Booster Assets (Equipment, Keys)
 - VIII. Band Camp -8/11-8/22 7:30 – 3:30
 - a. Lunches – Martha Seitz
 - IX. Parent Preview – Sherri Williams
 - X. Director’s Announcements
 - XI. Next Meeting:
9/2/2008