



Thomas Dale High School Band

Executive & Board Meeting Minutes from February 5, 2008

The meeting was called to order at 6:40pm. Minutes from the last meeting were reviewed and approved with no changes.

New Format Of Meetings- Tami Scheopflin

The Executive Board will meet prior to the general Boosters Meeting and discuss agenda items. Recommendation and or decisions will be presented at the general Boosters Meeting immediately following the Executive Board meeting.

Officers Reports

Treasurer's Report: Penny Crampton.

Spirit Wear Fund: Currently we show a negative \$5.93 due to the purchase of the storage cabinet. Jon Scheopflin reported that we would realize a delayed profit with sale of existing supplies. Existing supplies will be offered for sale at the spring freshman orientation and at the beginning of the next football season.

Fruit Sale Fund: Total Band Profit: \$5835.35 (this amount includes student and boosters profit)

Scholarship Fund: (information provided by Penny as a handout)

Accounting Sheet 2006/2007	\$1323.00
Balance BB&T (min. 5/10/07)	\$ 325.00
District Lunches	\$1600.00
Subtotal	\$3248.00
2007 Scholarships	- \$1000.00
Total	\$2248.00

On January 4, 2008, \$1248.00 was transferred from the Band Booster checking account. An additional \$1000.00 needs to be transferred to the scholarship account to support the above accounting

The motion was made by Jon Scheopflin to move this money and 2nd by Tami Schoepflin.

CD Proposal: Currently there is \$10,606.25 in the Boosters account. Expenses going out include: Awards night: \$600.00, Scholarship account: \$1000.00.

Discussion regarding the Development of a Policy to support students that make Honor and/or State Band as a reward for excellence. The policy would reimburse approved expenses up to \$150.00 (receipts to be submitted by student) for events/performance that require an overnight stay. A motion was made by Jim Babb to develop this, 2nd by Jon Schoepflin.

We are still expecting money from the DVD and Pizza Sales to come in.

Penny proposed that we look at putting \$6000.00 in a 13month penalty free CD. This would leave approximately \$2500.00 in the account. Mr. Holley suggested putting in \$8000.00 if we have one free withdrawal. After much discussion Jim Babb made a motion to put \$7000.00 in the CD, this was 2nd by Jon Schoefplin. Penny to make the purchase of the CD.

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Vice President: Sherri Williams

Nominations for freshman parent orientation Committee: Tami and Sherri to send out e-mails for volunteers to form a Committee in March for this event, which will take place in May (date as yet unknown). Mr. Holley to check dates with school, he suggested trying to do this before our Spring Concert May 2nd. If that date is not good our 1st Choice is May 16th and 2nd choice will be May 9th. Jon to check about conflicts with Carvers schedule and e-mail Sherri. This orientation will be geared more towards the parents. Martha Sietz to work with Mr. Holley on this.

Budget Committee: A committee of 3-4 people that will present the next year's budget. This group has to include one of the Band Directors and also the Treasurer and then 2 other volunteers would be needed.

President: Tami Schoepflin

Concession Stand Committee for 2008-09. Members to include; Sue Cox, Alan Clemmons, Marianne Mazzio and Ann Wilson. Martha and Tami to meet with group to go over guidelines.

Laptop: Tami unable to find a donor, Kathy Sherman brought up the fact that Wal-Mart has a reasonable model that we could look into. Tami to look at Wal-Mart, Circuit City, Dell and Best Buy and report back at the next meeting. Penny suggested that we send out a "Wish List" e-mail for a laptop and any other items that could be donated.

Reference Book for Parents: Tami would like for each committee to make a reference book/guidelines to help the next group that has that particular committee. We would like to have the guidelines for each committee ready for the March meeting.

Committee Chair Reports

Concession Stand Chair: Martha Seitz

Concession Stand Guidelines Version 2

Liability Insurance: Martha Seitz reported that the insurance that she looked at did not cover workers; it would cover something that we did to someone, i.e. food poisoning, falling in front of the concession stand etc. She also spoke to Chesterfield County Risk Reviewer and she related that the county policy would not cover employee burns. Martha then looked into Liability Ins. that the PTA uses for "After Prom" etc. this was \$160.00/yr. Tami to send out website info to everyone to allow us to look at the information and then make a decision at the next meeting.

Ice Machine Cost: Martha reported that an ice machine was very expensive and we could possibly be looking at health issues when ice sits for long periods of time. It was brought up in discussion that the Boosters have a deep freezer that could possibly be sold and 2 refrigerators purchased.

Public Relations Chair: Jim Babb

Fundraising Letter to Public: This is tied to the Ways and Means Committee. Jim presented a letter to go out to Businesses for donations that could be tax deductible depending on how they donate.

Ways and Means Committee:

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Calendar: Jon Schoeplin. Jon presented samples of calendars that would be given to people who donate at Tag Day or that we could sell. The calendars contain advertising that we would sell to business (calendars hold either 36 or 42 adds) and would run Sept-Sept. so that they would coincide with the school year. Jon presented a Profit Work sheet with costs and stated that the calendars would need to be ready by June 15 in order to have them ready for Tag Day in Sept. A fee of \$25.00 would need to be sent to the company, which will give us a franchise for our zip code. A committee consisting of Kathy Sherman, Martha Seitz, Jon Schoeplin, Jim Babb, and Margaret Metry will meet in the next two weeks to undertake this project. Money from this project will be used towards new Marching Band Uniforms.

Announcements- Mr. Holley

Pizza Sales: Information to come out this week. He will need someone to collect the money in the afternoon about 2:30, Jon and Penny to work on this. The sale will run approximately 2 weeks with money due Feb. 20th and delivery date Feb. 26th.

Pre-Festival Concert: Feb 26. Information sheet sent home with kids.

Spring Concert: May 2nd

Uniform Update: We will get money from: District Improvement Fund -\$3000.00 and the County (every 5 years)-\$10,000.00 to use towards new uniforms.

General Discussion from Boosters Meeting:

Wayne Traylor brought up the question on what we can do to involve more parents in the Boosters meetings and on committees. It was mentioned that having meetings alternate Tuesdays and Thursday might help as some members present during this Tuesday night meeting stated that they could not attend on Thursdays when the meeting is normally held. Tami to look at any conflict in the By-laws. Web-site updates were also mentioned.

Wayne also asked that we look into options for refurbishing the band trailer, money was set aside for that during a previous meeting, he would like to start working on that now so that the trailer is ready for the upcoming season. He will be checking with the Technical Center and looking into some other options, he will report back to the group later. Other discussion regarded increasing the fruit sale committee and doing advanced advertising to increase sales.

Game Tournament: Kathy Sherman and Penny Crampton to get information together and present at the next meeting.

Meeting Adjourned at 9pm.

Respectfully submitted

Jennelle Traylor

Next Boosters meeting March 13th at 7:30 pm.

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