



# Thomas Dale High School Band Boosters

Band Booster Minutes 04/13/2010

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Meeting called to order by Sherri at 7:05 pm, motion to order by Alan, 2nd by Beth.

Item: Review of minutes from last meeting in January. Approved

Item: Committees:

- NEED IMMEDIATELY: scholarship committee: Alan Clemmons - Sherri  
Alan Clemmons / Dianne and/or Russell Howell / Wanda Balducci volunteered. Need more information from Mr. Barton to Proceed
- Wayne Taylor (Whitney's Dad) will pull the trailer and be the pit crew chairman.
- Need to get volunteers for concession Chair - Alan and Sue are not doing it next year. Alan will stay on as PR chair
- Kristi Hamilton is hospitality chairman

Item: Bylaw Amendment Proposal:

President, only 1 . We need to amend by-laws to help fill vacant positions and to alleviate not having a board member as President to have a larger pool of people to choose from.

Motion to amend by-law (actual wording approval at annual Spring concert meeting) Section 8 paragraph i - letter (H) , strike (h) from by-laws.

Alan made motion to strike or amend by-laws at General Membership meeting (spring Concert) Sherri 2nd, motion passed.

Only need an official ballot if it's unopposed.

Board of Director Positions:

President

Vice President

Secretary

Treasurer

Committee Chairs having a Vote on the Board:

Publicity:

Alan Clements

Concessions

Pit Crew - Wayne Taylor

Uniform - Wanda

Ways and Means



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We need to notify general membership 30 days ahead of by-law changes. Post on website on 4-13, makes deadline.

**Item:** Director's Announcements:

- Spring concert May 14th May 12, 13 after school practices. 2 - 4:00
- Tower needs sealed and it takes 5 gallons of sealant, students not allowed to help, Kathy Edwards made motion to purchase supplies not to exceed \$200.00, 2nd by Alan Clemments.

**Item:** Student Fees

- Mr. Holley discussed the possibility of going through the school for student fee payment for the Next School Year. There is significantly more red tape for this process, but the big advantage is that the school helps collect payments of fees. The school would treat any outstanding Band fees like any other fee, and these would be subject to the same rules concerning temporary cessation of privileges, etc.
- Mr. Holley already goes through the bidding process for purchase of equipment etc. There are more pros than cons for going through administration.
- On another note, there was some discussion regarding recent Administrative questions/concerns regarding Tag Day. This will be addressed at a later date. This is our PRIMARY Fundraiser and would mean a huge loss to the Band if this were to be disallowed.

**Item:** Events and Such

- Henricus Days next Sept.
- No Richmond Squirrels game, not enough participation—Students asked to bring in \$5.00 very few did.

**Item:** Status of drum line Replacement previously approved:

- Priority has shifted to the greater need to have equipment available for the 9th grade annex rather than new drums.
- Not sure if funding is available to transport students from annex. More discussion needed. This expense may impact next year Budget.

**Item:** Next Year, Spring Trip, money from fruit sales needs to be transferred to the single DUPONT account designated for Student Funds.

Sherri will get with Jennelle to get the student Breakdown and transfer the total into that account. Individual Student Accounting is maintained in a Spreadsheet at this time. May look at building into Quickbooks. (sherri)



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Item: Band Camp is Aug. 16th - 23rd.

Item: Taxes and Tax Exempt Status

First Band Booster Tax Return ('07-08) was Prepared Pro bono in '08-'09 by firm in Petersburg (Tom Puryear, Penny's Contact). These were filed late and A fine in excess of \$4,000 is being imposed as a result of the late filing. . We need a Letter written to request forgiveness. Sherri had requested a 90day hold on collection and the Hold is expiring. We asked Mr. Puryear for his help with this letter and he Stated he would be glad to do so but he asked us to wait until after 4/15/10 for his full attention to the matter. Some expressed concern with the wait, in light of prior delays experienced we encountered as a result of Pro. Bono Processing.

Tom also started the process of filing for Tax Exempt Status. The In-process application was later transferred to Don Lawton (Brad Williams' Contact) for completion and follow-up.

Nothing new to report at this time regarding 2008-2009 taxes which were contracted to a CPA in Chester (Tami's Contact).

Sherri noticed that the Employer ID # (EIN) on all of the tax Returns and Tax Exempt application were different than the newly issued number provided on the IRS Document received in 2007 addressed to Kevin DeChain.

The number used for Taxes, etc. is associated with a Thomas Dale "Music Boosters which (according to the IRS) is already a tax exempt organization (since the 90s). The IRS has no record of a Pending Tax Exempt Application for the NEW Number (issued 2007) for "Band Boosters".

We are filing under 2 names as the same organization and it may be causing problems. None of the current music or faculty or administration were at Dale at the time of the "Music boosters". It is easily amended if we filed under the wrong number.

We would prefer to pay something rather than be put at the bottom because we aren't paying something. We are not opposed to incurring costs.. but need to get cost info from All CPAs currently involved to consider which to go with. Sherri will contact Tom Puryear (and Don Lawton) and get a conversation started to discuss the possibility of pulling everything into one CPA firm.

Immediate priority is submission of letter requesting abatement\removal of Penalty for 2007-2008.

Item: Treasurer:

Checking account balanced. Treasurer fund has money in it for the scholarships.

Collection of Outstanding student fees was much better than in years past. Payment plan worked. (Thanks for all your hard work on this Tami!)



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Received a donation from Chester Women's Club \$500.00 as a result of Nina Green, Sue Cox's volunteer efforts. Sherri stated that Sue had indicated they are already slated to volunteer at the same event Next Year.

A Random check from Harrowgate PTA for \$50.00 was delivered to Mr. Hollley

DVD sales were profitable and went smoothly.

Item: PO Box \$24.00 year UPS store more expensive Stick with PO Box

Item: New Treasurer

Proposal: Lori and Morris Hayes interested (Avery's parents) she is a junior. They will pick it up now and continue for next year. They have to be bonded. Motion made for the Hayes to fill the treasurer position, motion carried.

Current Bonding covers only a single person. Firemen's Fund offers bonding which will bond the entire organization. Bonding positive is that it is much less than \$300 for one person.

Sherri made motion

Alan 2nd

Motion carried

Sherri will pursue this.

Item:

Uniforms are organized and stored in closet. Thank you Katie Poff. Pants need repair as they are about 20 years old. Send spread sheet to Wanda so she knows which ones need repair.

Meeting adjourned.