



Thomas Dale High School Band Boosters

Band Booster Minutes for Aug 5, 2008

The meeting was called to order at 7pm. Minutes from the June meeting were review and approved with the addition of \$700.00 that was approved for the purchase of a laptop computer

President Sherri Williams introduced Officers and Committee Chair that were present.

Officer Reports

Treasurer: Penny Crampton provided a detail Treasurers Report (see attachment). She stated there were no changes in the accounts. Expenditures not shown on the report include the band trailer decals, tie downs for equipment inside the trailer and some new straps for securing equipment.. Penny stated that they are currently working on the budget and hope to have it out soon.

Bank Statement Dated 6/2/08 -8/5/08 and supporting receipts were audited by Gary Metry and no discrepancies were found.

Secretary: Jennelle Traylor related that she and Sherri Williams were working on a consolidated e-mail list and hope to have it ready very soon. Please forgive the multiple e-mails you may receive until we have all the kinks worked out of the system.

Committee Chair Reports

50/50-Chair needed. Jon Schoepflin explained what the committee does. For more detailed information please check the band web site. Anyone interested in being the chair person for this committee should contact Sherri Williams.

All County Band Night: Sherri Williams reporting for chairperson Tami Schoepflin: Event to be on Oct 6, at 6pm. Tammy is planning on having 2 concession stands. The tent concession stand will be serving pizza, chick filet etc. She will need volunteers to staff 3 shifts: 4p-6p, 6p-9p and a clean up shift.

Chaperones: Joe Lewis will need volunteers to for upcoming events the first of which is an away football game on Aug. 28th. He will need at least 2 chaperones per bus, we will have 4 buses. E-mails to go out soon.

Concessions: Sherri Williams reported for the Chairs of this committee. The Concession Committee met last week and decided to start doing inventory and some pre shopping. They will be making a pre-set menu/price list that will be used for the season. After discussion from the assembled group a motion was made by Jon Schoepflin and Gary Metry to approve \$800.00 for the purchase of 2 large fryers with 3 baskets each. Further discussion about the fryers will be tabled until the next meeting. Jon Schoepflin currently has the old fryer stands at his house and will keep them until the committee decides what to do with them. Sherri will contact Sue Cox (Committee Chair) regarding these.

Another motion was made by Tommy Poarch to get approval from Mr. Brown about pouring a 6ft x 3ft concrete pad for the fryers to sit on. Mr Holley sent an e-mail to Mr. Brown during the meeting for approval. A suggestion was also made to paint the floor of the concession building with some grit added to it so it would be less slippery when wet. Tommy Poarch to check on Propane tanks. Sue Cox to check on a tent that may be loaned to us for the season. We need someone to check on a sign to hang over the



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concessions stand. A suggestion was made to see if the school had a contract with Coke or Pepsi and that maybe they would donate the signage.

Fruit Sales-Tabled till next meeting.

Hospitality-Chair needed. Person will manage Freshman Orientation and Awards night.

Photography/film/web: Chair Cliff Cole. Sherri Williams and Mr. Holley to help with maintenance of web site. Cliff would like to have copies of any pictures that are taken As he can not attend all functions.

Pit Crew-Wayne Traylor The trailer has been painted and decaled. Shelving unit removed from inside to provide more floor space, new tie downs added and racks added for the flags.

Publicity: Chairperson needed.

Spirit Wear: Chairperson needed. We still have cold weather wear available.

Discussion centered around whether to deplete inventory and not reorder. No decision made at this time.

Tag Day: Kathy Edwards: overview given by Sherri Williams. 2 Weeks notice needed for tag day letters. More information to come out later.

Uniforms: Sonia Figueroa: Uniform fitting day will be Thursday Aug 14th. She will need many volunteers for this, e-mail to come out soon. On the same day they will also be ordering shoes and gloves so please ask for the order form from your children after band camp on Monday (8/11)

Volunteers: Tami Schoepflin: She will be looking to put together a single master list of volunteers for everyone to use

Ways and Means: Chair needed.

Old Business

Liability Insurance: \$160.00 due the end of August. Tami and Penny to handle

Parent Handbook: Steve Barton is working on this. More information to come later.

Laptop: Mr Holley checked on purchasing through the county but found that it would be cheaper to purchase it through one of the chain stores. \$700.00 approved for this purchase.

Calendars: Jon Schoepflin had a copy of the calendar. They will be given away for every \$10.00 donation which will net us approximately \$15,000.00. Jon has volunteer to day this again next year.

New Business

Meeting Dates: A suggestion was made to change the meeting date from the 1st Thursday of every month to the 1st Tuesday of every month. The General Meeting would run from 7-8:30pm with the Board Meeting to follow from 8:30-9pm if needed. A vote on this will be taken at the Parent Preview.

Event Budgeting and Planning: Table till next meeting.

Procurements and Expenses:

Approvals Needed in Advance: Penny would like to have all purchases go thru the Chair of the requesting committee. Anything over \$500.00 needs 2 signatures.

Authorization for purchases need to be made with Penny first and purchases should be made by the Chair.



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An example of an Expense Form that we could use was presented by Sherri Williams but we are open for suggestions.

Penny to call Sam's Club about a "Bill me later" program to make purchasing items for the concession stand easier then it currently is.

Tax ID renewal application: Penny has requested from the SCC the package to renew application

Freezer: Our old freezer was discarded by accident. Because of the age of the freezer Mr Holley suggested that we just let it go and not file for replaement a motion was made by Penny to let it go and 2nd by Tommy Poarch

Documenting Assets (Equipment and Keys): Sherri asked that in light of the discarded freezer shouldn't we have a list of all Band Booster Assets and also have them labeled. It was agreed that we should.

Band Camp: Aug 11-Aug22 7:30am to 3:30pm.

Band Camp Lunches: Martha Seitz has volunteered to make lunches again this year. She will need at least 2 volunteers per day from 9:30-12:30. The kids will fill out an order form in the morning and pay for the meal and the volunteers will have them ready by lunch break.

The Menu is as follows

Sandwiches

Ham Turkey or Salami on choice of white or wheat sub rolls-\$3.00

Italian Sub-\$4.00

Peanut butter and Jelly-\$1.00

Drinks

Water-\$.50

Gatorade, Tea or 24oz soda-\$1.00

Assorted Snack

Cookies-\$.25-.50

Chips\$.50

Parent Preview: Aug 21st we will update contact information that night, watch the volunteers video, vote on amendments to Bylaws and watch band performance.

Directors Announcements:

Once school starts after school band practice will be starting and ending earlier to coincide with the Activities buses.

Band Performance: On September 18th and 19th the band will be playing for 6 area schools whose children will feed into our band system.

Parent T-Shirts: To be ordered during Parent Preview.

2007-2008 Scholarship recipients: Penny read 2 thank you notes from senior who received scholarship money last year.

Meeting Adjourned at 9:12pm

Next boosters meeting: Sept 2nd at 7pm in the band room.

Respectfully submitted by
Jennelle C Traylor



Attachment

Thomas Dale Marching Band Boosters
Treasurer Report
June 2, 2008 - August 5, 2008

Treasurer presented a Financial Report and that the account has been audited and found in good standing, Financial Records are available upon request